

**12.06 Workload of Part-time Professional Staff**

- A. The workload of a part-time professional staff unit member shall be consistent with a letter of appointment and position description, which may be amended from time to time upon mutual agreement of the parties.
- B. The College shall notify the professional unit member of tentative assignments within four (4) weeks prior to the beginning of the assignment where practicable.
- C. Confirmation of assignments shall be made with as much notice as practicable, and shall be followed up in writing in accordance with the provisions of Article XI.